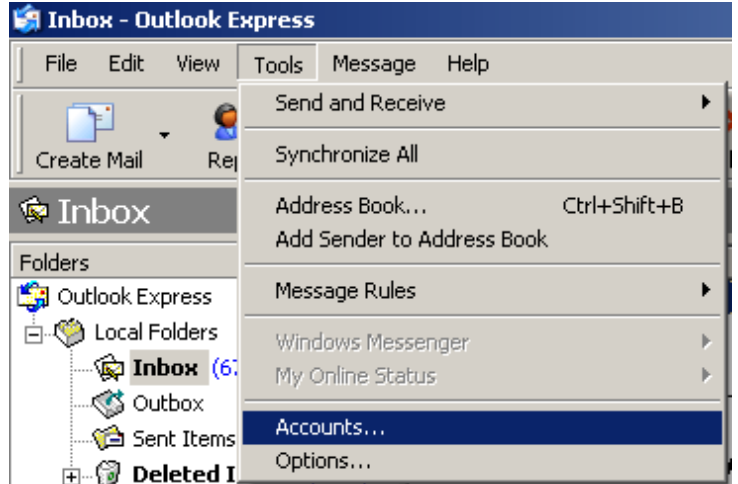


# Setting Up Email on Your Domain

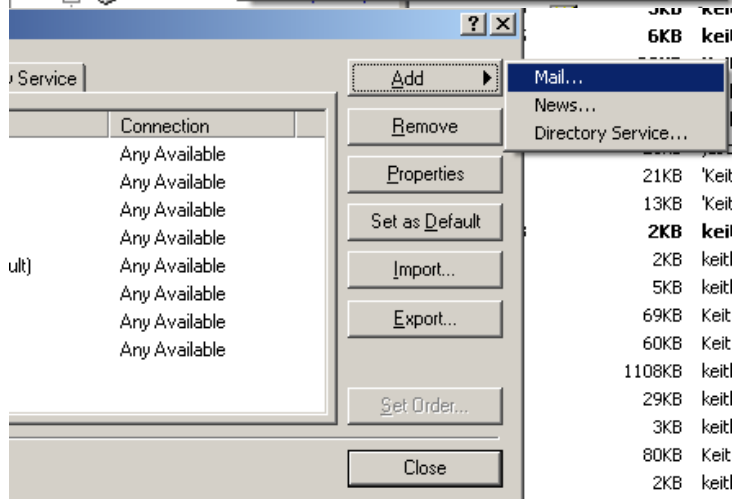
Although essentially easy to do, this is something that most people struggle with at first. So we have updated & replaced our existing instructions with this page, containing screen prints along the way.

The most important thing to remember is that unless you have bought an upgraded mailbox with roaming SMTP, you **MUST** use your ISP for sending outgoing email.

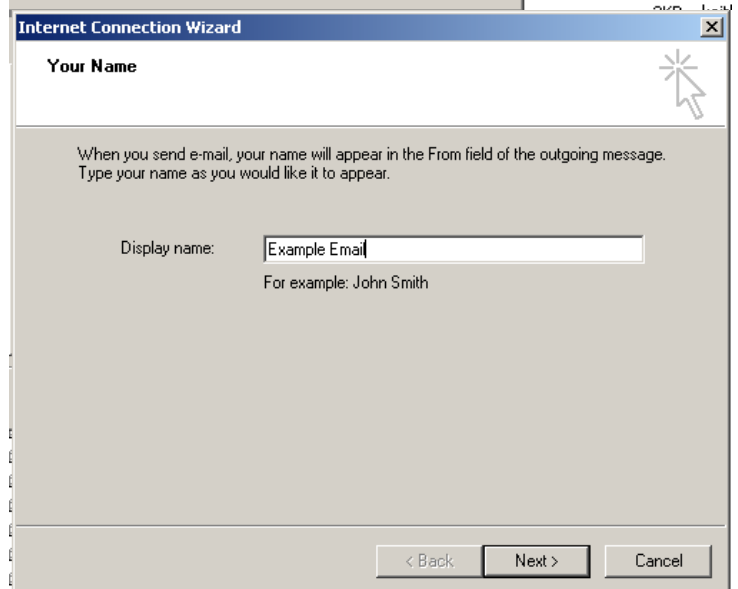
**Stage 1** - Within Microsoft Outlook, click **Tools**, then **Accounts**.



**Stage 2** - In the window that opens, click **Add** then **Mail**.



**Stage 3** - Then type in the name you wish the email to be known by, for example, your name!



**Stage 4** - Then type in the full email address.

The screenshot shows the 'Internet Connection Wizard' window with the 'Internet E-mail Address' tab selected. The window title is 'Internet Connection Wizard'. Below the title bar, the text reads: 'Your e-mail address is the address other people use to send e-mail messages to you.' There is a text input field containing 'youremail@yourdomain' and a smaller example text below it: 'For example: someone@microsoft.com'. At the bottom of the window are three buttons: '< Back', 'Next >', and 'Cancel'.

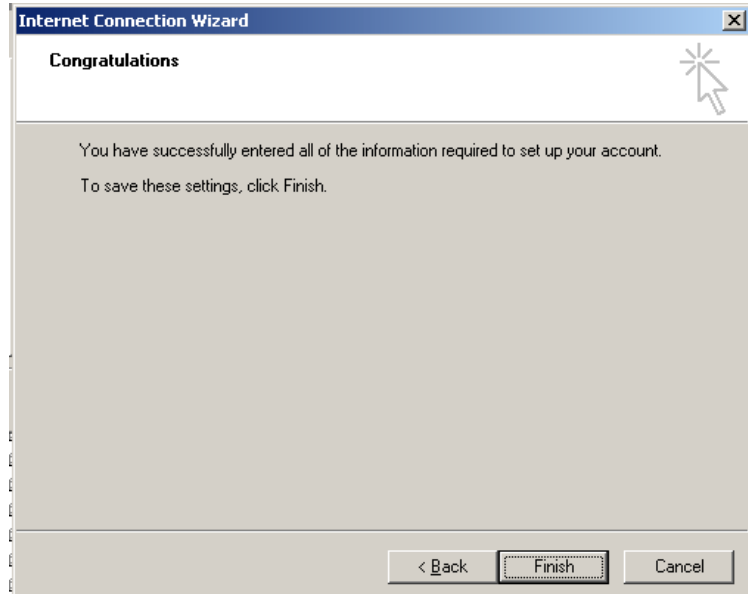
**Stage 5** - Next, enter **mail.** followed by your domain name (without the www.), for example, mail.janric.co.uk. On the second line, enter the SMTP supplied by your ISP (see below if you aren't sure as to what this is).

The screenshot shows the 'Internet Connection Wizard' window with the 'E-mail Server Names' tab selected. The window title is 'Internet Connection Wizard'. The text reads: 'My incoming mail server is a POP3 server.' Below this is a text input field for the incoming mail server, containing 'mail.yourdomain.co.uk'. The text then reads: 'An SMTP server is the server that is used for your outgoing e-mail.' Below this is a text input field for the outgoing mail server, containing 'smtp.tiscali.co.uk'. At the bottom of the window are three buttons: '< Back', 'Next >', and 'Cancel'.

**Stage 6** - Now, enter the full email address and password

The screenshot shows the 'Internet Connection Wizard' window with the 'Internet Mail Logon' tab selected. The window title is 'Internet Connection Wizard'. The text reads: 'Type the account name and password your Internet service provider has given you.' There is a text input field for the account name, containing 'youremail@yourdomain.co.uk'. Below this is a password input field with masked characters (dots) and a checked checkbox labeled 'Remember password'. At the bottom, there is a checkbox labeled 'Log on using Secure Password Authentication (SPA)' which is currently unchecked. At the bottom of the window are three buttons: '< Back', 'Next >', and 'Cancel'.

**Stage 7** - And finally click Finish to complete the set-up.



**Don't know your SMTP?** - If you don't know your ISP's SMTP, simply Google for SMTP followed by your ISP's name, or, if you already have an email account with your ISP set up on Outlook Express, look at the values within the Servers tab of that email address (from step 2 above, click on the email address, then properties then servers). Write down the value within the Outgoing Mail (SMTP) box.

Listed below are the mailservers for popular ISP's, but we cannot verify constantly that they are all correct!

NamesToday	smtp.namestoday.ws
BlueYonder	smtp.blueyonder.co.uk
BusinessServe	smtp.businessserve.co.uk (aap.businessserve.co.uk for advanced access)
BTClick	smtp.btclick.com
BT Internet	mail.btinternet.com
BT Openworld	mail.btopenworld.com
Cableinet	smtp.blueyonder.co.uk
Claranet	relay.clara.net
CWCom	smtp.ntlworld.com
Demon	post.demon.co.uk
Easynet	smtp.easynet.co.uk
Freeserve	smtp.freeserve.co.uk
Genie	mail.genie.co.uk
ic24	smtp.ic24.net
Iomart	smtp. <i>domain.ext</i>
Lineone	smtp.lineone.net
Lycos	smtp.lycos.co.uk
Madasafish	smtp.madasafish.com
Mistral	smtp.mistral.co.uk
NamesToday	smtp.namestoday.ws
Netscapeonline	mailhost.netscapeonline.co.uk
Newnet	post.newnet.co.uk
Nildram	smtp.nildram.co.uk
NTLWorld	smtp.ntlworld.com
OneTel	mail.onetel.net.uk
Pipex	smtp.dial.pipex.com
Purplenet	smtp.purplenet.co.uk
Supanet	smtp.supanet.com

Screaming.Net	smtp.tiscali.co.uk
Telewest	smtp.blueyonder.co.uk
Tesconet	mail.tesco.net
Tiscali	smtp.tiscali.co.uk
Totalise	mail.totalise.co.uk
UKGateway	smtp.ukgateway.net
V 21	smtp.v21.co.uk
Virgin	smtp.virgin.net
Vispa	mail.vispa.com
Waitrose	smtpmail.waitrose.com
Which Online	mail.which.net
Worldonline	smtp.tiscali.co.uk
Yahoo	smtp.mail.yahoo.com